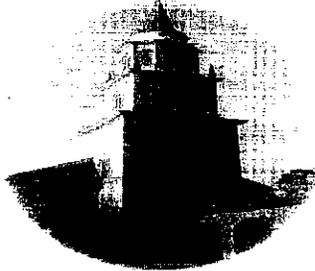


MAIN POST CHAPEL/ ANNEX
RESERVATION FORM



Please place a check by the building that is being requested:

_____ Main Post Chapel _____ Annex

Name of requester: _____

Unit/organization of requester: _____

Phone number of requester: _____

Date requested: _____

Time requested: _____

Reason for requesting the building: _____

As the requester of the building I have read The Main Post Chapel SOP. I understand my responsibilities and will be present at all times while the event is taking place. I will comply with all requirements for the use of Main post Chapel.

Printed Name of requester (rank): _____

Signature of requester and date: _____

The following individuals are designated to clean the chapel/annex after the event (Individuals will be called if chapel is not left in good standard):

Name: _____ Phone number: _____

Name: _____ Phone number: _____

.....

Main Post Chapel NCOIC Approval

Print: _____

Sign & date: _____

***Please note upon reservation that religious services, funerals, & memorial ceremonies/services have precedence.**